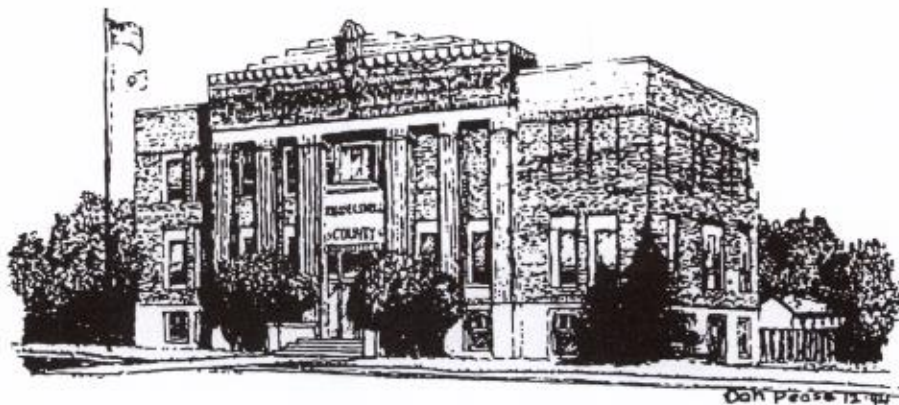


MUSSELSHELL COUNTY

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ROUNDUP, MONTANA 59072

RESOLUTION 2021-03

RESOLUTION TO ESTABLISH REGULAR MEETING DATES OF THE MUSSELSHELL COUNTY COMMISSION AND TO DESCRIBE PROCEDURES FOR PUBLIC PARTICIPATION

WHEREAS, the Musselshell County Commission (Commission) wishes to establish its regular public meeting dates in accordance with Section 7-5-2122, MCA;

WHEREAS, Section 2-3-103 (1) M.C.A., requires the Commission to develop procedures for permitting and encouraging public participation in decisions of the Commission that are of significant interest to the public and to allow public comment on public matters within the jurisdiction of the Commission;

WHEREAS, the Commission wishes to formally adopt its existing procedures in written form; AND

IT IS HEREBY RESOLVED:

1. The public meeting schedule of the Commission is as follows:

Meeting / Place	Day	Time
Public Meeting Commission Chambers	Every Monday (For Road Dept only) Every Friday (Regular Day Meeting)	8:30 a.m. 8:30 a.m.
Public Meeting- Claim Day Commission Chambers	First & Third Thursday of the month	8:30 a.m.
Department Head Meeting Senior Commons	Quarterly - Jan., April, July & October Second Friday of the Month	12:00p.m.

2. In the event these meetings are canceled or changed or if additional meetings are necessary, the Commission will make every effort to inform the public.

3. Prior to making a final decision on a matter of significant interest to the public, the Commission will afford reasonable opportunity for public participation.

4. To assure adequate notice and assist public participation before a final decision is made or final action is taken on any matter that is of significant interest to the public, the Commission will post an agenda specifically identifying such matters on the Agenda Board on the counter of Clerk & Recorder's office and on the County Web Page.

5. The agenda for each meeting of the Commission will include an item identified as: "Public Comments on any public matter within the jurisdiction of the Commission that is not on the agenda."

6. The agenda for the Friday Public Meeting will be posted no later than 5:00 p.m. on the Thursday before the meeting.

7. When the Commission continues an agenda item to a date and time specific, the Commission may amend the agenda for the subsequent public meeting scheduled for that specific date and time without regard to the timelines contained in paragraphs 6 above.

8. The Commission will provide additional notice for those matters that, by statute, require specific types of notice.

9. Prior to taking final action on matters of significant interest to the public, the chairman or presiding officer of the Commission will provide reasonable time for any person to submit data or comments in writing and orally as time allows regarding final action that may be taken by the Commission.

10. The Commission may limit oral comment, and persons wishing to submit data and/or comments are encouraged to do so in writing prior to the meeting in order to fully express their ideas.

11. All meetings of the County Commission are open to the public unless closed as provided by statute. Notice will not be given of routine matters or impromptu discussions with county employees, vendors, or other citizens.

^{25th}
DATED this 4th day of January, 2021.

MUSSELSHELL COUNTY COMMISSIONERS



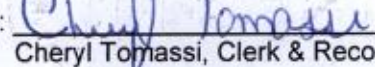
Mike Goffena, Chairman



Michael Turley, Co-Chair



Robert Pancratz, Member

ATTEST: 

Cheryl Tomassi, Clerk & Recorder

